

WANBOROUGH PARISH COUNCIL



Minutes of a Full Council meeting of WANBOROUGH PARISH COUNCIL
held at WANBOROUGH VILLAGE HALL, HIGH STREET, WANBOROUGH
on Monday 24th June 2024 – 7.00pm

Present: Cllr John Warr (Chair), Cllr Richard Bellamy, Cllr Dave Hayward, Cllr Kathy Glanville, Cllr Colin Offer, Cllr Debra Maslin

In attendance: Mrs T Smith (Clerk) and 8 members of the public. A 9th member joined at 19:39

Minute number: FC/06/24/24

1. Apologies for absence were received and approved from Cllr Omar Mirza (Vice Chair), Cllr John Emmins and Cllr Gary Sumner
2. Declarations of interest
Cllr Hayward declared an interest in item 11, the nature of his interest being that he was an allotment holder.
3. Minutes
It was agreed that the Minutes of the Meeting held on 20th May 2024 be signed by the Chair as a true record. It was agreed that the Minutes of the Meeting held on 11th September 2023 be signed by the Chair as a true record. It was noted that one Councillor advised that the minutes were incomplete.
4. **The meeting was adjourned for public questions**
Q1 – Local resident owns a storage facility at bottom of Pack Hill. When local authority widened and altered the road it became higher than previously and passing traffic can now see clearly into his yard. Wants to screen off with trees and hedges but unsure what to plant and if there is any funding available to him. A Cllr asked who owned the land, resident confirmed he part owned it with another resident. Council advised Woodland Trust, the Conservation Officer at Swindon Borough Council (SBC) and Wiltshire Wildlife Trust should be able to help & advise. Cllr Warr advised there are grants available, Parish Council have a Village Fund it may be possible to consider that. **Action:** Resident to give his details to the Clerk who will forward on to the above mentioned.
Q2 – Local resident asked two questions. Q2.1) *Southern Connector Road (SCR) won't be opening until next year, why? and if so, what date?* Cllr Warr explained the contractor building the road went into Administration before completion or could be handed over to SBC. SBC obviously want to ensure it is fit for purpose but at the time, the Administrators didn't have all paperwork to confirm this. Agreement has now been made of how to handover the road. Next few months, control of SCR will be handed to SBC. Remedial work to be done over winter months. The road is planned to be opened early next year.
Q2.2) *The road from Beanlands on to Kite Hill has a house on the corner that has had work being done on it for the past 18 months. Trades working on the house are parking on the left, right on the junction making it difficult to see to pull out and causing a danger. Can double yellow lines be added, as they have done by the School entrance?* Cllr Warr advised he would speak with the Ward Councillor about the double yellow lines. It was suggested by Council that the Clerk could send a letter from the Parish Council to the property owners to ask the tradespeople to not park on the corner. A Cllr asked if the resident had spoken to the PCSO? The resident said they hadn't. **Action:** Clerk to send a letter to property owners and also to contact the village PCSO.
5. Report from Ward Councillor: A report was received from the Ward Councillor (appendix A) Cllr Warr read through the report in Cllr Sumner's absence. Cllr Offer asked at what stage is the Wi-Fi connection for Hooper's Field? Cllr Bellamy advised he had given options, he would reiterate and bring to the

WANBOROUGH PARISH COUNCIL

next Full Council meeting. Cllr Offer asked if any of the options included fibre, Cllr Bellamy confirmed they did, but would require a business account. **Action:** Clerk to add item to next Full Council agenda.

6. Planning:

a. Applications received:

The following responses to planning applications were agreed:

S/HOU/24/0614 - The Mallards, Rotten Row, Wanborough Swindon SN4 0AN. Erection of Single Story rear extension

Comment: the parish council we have no objections as long as materials are within keeping and the work is in the permitted development boundaries.

S/24/0014 – Land off Commonhead Roundabout, Purley Road, Swindon SN4 0HA. Development of a Bio-CNG vehicle fuelling station comprising fuel pump islands, plant compound, widened access, landscaping and associated development

Comment: the parish council object to this application based on the following grounds; it is within an AONB and should remain as agricultural land; increased traffic on Purely road would make it dangerous crossing the road, it is not suitable for HGVs, would hinder emergency vehicles and public needing access to and from GWH; access to the site would cause congestion back to A419; light & noise pollution to all surrounding villages and in a location near the hospital; flooding risk as location is low lying.

S/RES/22/1736 – Lotmead Site, Eastern Villages, Swindon. Reserved matters application (following outline planning permission S/OUT/19/0582) for the layout, scale, appearance, access (other than access from Wanborough Road, as already approved by the outline permission) and landscaping for 214 No. dwellings (Phase 1)

Comment: the parish council would like to request longer to review this application. There are no flooding report or environmental reports, are these to come?

S/24/0634 – Double Oak Farm, Wanborough Road, Swindon SN4 0AA. Siting of 2no. mobile homes and erection of shared day room building (Part Retrospective)

Comment: the parish council made the decision to call this application into the Planning Committee for further proper assessment as it is in an area of non-coalescence; there are no services to the plot; it is agricultural land (in the Council's opinion it is a paddock, they are not aware of any hard standing, if there is they would like clarification); there needs to be a flooding assessment done (please note any flooding reports of one year old or more are now out of date; there is no bio diversity report, has this been done? (as per the planning statement)

b. Confirmation of Planning Applications / Notifications that SBC have determined since the last meeting:

The following were noted:

S/PAOTH/24/0440 - Breach Farm Horpit Wanborough Swindon SN4 0AT. Erection of an agricultural building. Prior approval is not required.

7. Clerk's Report. This was noted (appendix B)

The Parish Council thanked Tracy Smith (Clerk) and Helen Broughton (Locum Clerk) for all their help with the audit. Clerk confirmed she would put a notice up in the Village Noticeboards about Southdown residents parking in the Church carpark.

WANBOROUGH PARISH COUNCIL

8. Finance

- 8.1 To note the Internal Auditor's final report for financial year to 31st March 2024 – and consider her recommendations
Report and recommendations were noted
- 8.2 To note the Annual Governance and Accountability Return (AGAR) 23-24 – Internal Auditors Report
Report noted
- 8.3 To approve AGAR 23-24 – Section 1 Annual Governance Statement
Resolved: Parish Council approved the AGAR 23-24 Section 1 Annual Governance Statement, Chair signed.
- 8.4 To approve AGAR 23-24 – Section 2 Accounting Statements 23-24
Resolved: Parish Council approved the AGAR 23-24 Section 2 Accounting Statement, Chair signed.
- 8.5 To approve orders of payment for June
Payment schedule for June 2024 had been circulated
Proposed: Cllr Bellamy **Seconded:** Cllr Glanville
Resolved: Parish Council unanimously approved the payment schedule for June 2024 (Appendix C)
- 8.6 To approve bank reconciliations for May 2024
It was agreed Cllr Offer to check the bank reconciliations for May 2024.
- 8.7 To receive the Budget vs Spend report from Scribe May 2024
Cllr Hayward requested some coding changes for Scribe 24/25 accounts going forward, to show on monthly reports. Cllr Hayward to bring recommendations to next Finance meeting.
Report was received.

9. Highways

- i) Pack Hill - to consider a request for safety solutions to a traffic bend on hill
Photographs of dangerous bend circulated prior to meeting. Council discussed options of what could be done, positioning a 2 way detector was suggested but would require power. Cllr asked could someone from SBC Highways come out to site. Cllr Bellamy offered to contact the resident living in the area.
Action: Clerk to contact SBC's Highways planning team to arrange a site visit and a short meeting to review options. Cllr Bellamy to contact the resident.
- ii) Wanborough road – to note an update regarding the traffic calming buildout
Cllr Warr explained a new buildout is being made on the Wanborough Road, this was part of original planning app in 2016 and was always planned to be done, 15 metres from the current one. Council asked how were large farm vehicles going to drive through? There is currently a discussion about whether a bollard will be added to be removed, when the steam engine or large farm traffic go through. Cllr Hayward asked if it is worth requesting to see the Road Safety audit completed in original plans?
Action: Clerk to locate original planning application which shows the buildouts. If safety audit not included, to request.

WANBOROUGH PARISH COUNCIL

10. Meeting Schedule 2024/25

To consider and approve the new proposed meeting schedule for 2024/25

Council requested days of the week and times be added to the schedule.

November Finance meeting to have the wording '*Precept*' added.

Some additional changes will need to be made at a later stage, Cllrs to advise Clerk.

Proposed: Cllr Bellamy **Seconded:** Cllr Maslin **Resolved:** to approve the motion (5 in favour, 1 abstention)

11. Allotments

Annual Allotment Competitions – to consider and action administration required to facilitate

Discussion ensued about the administration process required to role out the competition.

It was agreed Cllr Hayward would contact the person who judged last year's competition to see if they would be happy to do it for this year. Cllrs Warr and Emmins to work with the Clerk to arrange remainder.

Action: Cllr Hayward to locate judge for 2024 competition. Cllr Warr, Cllr Emmins and Clerk to arrange all other administration.

12. Hooper's Field

i) To consider a second quote from a new contractor to install a Petanque piste

Chair opened the floor to allow the Chair of the Petanque Society to explain the specification that would be needed for the piste terrain to be built, based on his experience of having been involved in the installation of a piste at Royal Wootton Bassett and also knowing the game and what surface is required.

Chair then formally closed the meeting to the public, thanked them for their attendance and explained due to commercial sensitivity the remainder of the meeting would be held with the Council only.

CONFIDENTIAL ITEM

A confidential item was then discussed by the Council, due to commercial sensitivity this item has been withheld from public view.

The meeting closed at 8.57pm

WANBOROUGH PARISH COUNCIL

Appendix A

Ward Councillor report – Cllr Gary Sumner – June 24th 2024:

Wanborough Road: Conlon finally commenced work on the 17th June (completing mid-September) on the missing section of pavement between Redlands Grove and the SCR junction. This work will also include resurfacing the road which was missed last year and a small section of missing pavement by Horpit. A further 30/50m section beyond the SCR is still being surveyed. Street lights will be switched on in July. I want to see the pavement completed so that Redlands Grove residents and others can safely use the whole road.

Controversially (but in the original 2018 approved plans) are two additional build-outs. One is between Redlands and the SCR by the stone bridge and the other is nearer the build out by the farm track to the north of the allotments. This one creates a chicane which has concerned both the people who run the steam engines and local farmers who use the road for their work outside the village.

I have been liaising with officers in the Highways team and they are actively looking at what solutions could be implemented to make this work.

We have to consider that the point of the changes on Wanborough Road was to reduce speeds and rat running, and whilst there are large agricultural vehicles, the last thing we want are more HGV's finding it a convenient route.

The Marsh has been acknowledged as unsuitable for HGV's (obviously understanding that deliveries and agricultural vehicles can still use it). Once the SCR is opened there will be camera monitoring of HGV use.

Pack Hill: I recently met with officers on the SCR project to discuss signage which is directing HGV's up Pack Hill. This is incorrect – whilst HGV's are allowed we should not be encouraging more. They are arranging for signage directing construction traffic for Redlands Grove via Covingham as per the construction management plan until the Southern Connector Road opens in about 6 months.

Three/Relish 4G Broadband: I have been contacted by numerous residents who received a communication from Three saying that their 4G broadband would be turned off mid June. I met with directors from Three and BDUK (Government department for Building Digital UK) and Three admitted their communication was poor. Nobody will be cut off and services will be upgraded once new masts are in place or existing ones are upgraded. They will email all customers before making any changes which will be done over the coming months – this will include free installation of new equipment.

Controversial Planning Application: A full planning was submitted for a field at Purley Road, Liddington to construct a Bio-Compressed Natural Gas HGV refuelling facility for HGV's on what is farmland within the 'Natural Landscape' (formerly known as the AONB). I have called this to planning committee.

The site is at what many perceive to be the entrance to the AONB (now a 'National Landscape'. It will be highly visible and will be floodlit 24 hours a day. There are far more sustainable and suitable alternative locations within Swindon and this is a speculative application to turn countryside into development land. If granted it would set a precedent for other land in Wanborough to be developed.

Both Highways and Landscape officers at SBC have set out strong objections.

National Highways believe that the plans are incorrect, and the site sits closer to the Lyden Brook into which it will discharge. They have requested a pause for 6 months whilst the applicant addresses their concerns.

WANBOROUGH PARISH COUNCIL

Appendix B

Clerks report – June 24th 2024

Audit

Following on from the May Clerk's Report, we can advise the Audit has now closed. Along with the End of 2023/24 Year accounts, it will be reported upon in the June Full Council meeting.

Hooper's Field Sports Facility

The new driveway has been laid, making the entrance to Hooper's Field much more inviting and easier to access. Can we ask those using the new road to ensure your speed is kept slow upon entering, as many children, elderly residents and residents with dogs on leads use the facility and may be crossing in front of the driveway – thank you.

Additional stones have been laid over the main carpark, the overflow carpark and around the circle to the front of the building. This is both much more functional and looks much better to all users and visitors to the site.

Grass cutting of the field behind Hooper's – You may notice some grass cuttings have been spread thinly beneath some trees and hedges to the boundary of the outfield. This is due to a bigger cut required to get the outfield ready for the Cricket season. The cuttings have been spread as thin as possible so they will mulch down. Future cuts will not generate this amount of cuttings.

Handyman

Our handyman Graham has been working very hard around the village. Both residents and councillors have commented on what a good job he has done.

A few of the areas he has worked on this month are;

- Overhanging trees behind a property in Rodway
- Installing the new planter in The Marsh
- Kissing gate at the end of Kings Lane made functional
- Trimmed the brambles across the path leading from the School

Graham's hours increase during the lighter months, April – September, so you may see him a little more in the village. Any maintenance issues please email the Clerk on clerk@wanborough.info

Freedom of Information request

The Council have received a FOI request, for which we are currently seeking legal advice.

Allotments

The two water troughs have now been replaced and securely attached, ready for use in the current dry spell.

Southdown road closure – During 8th and 9th July residents from Southdown will be using the Church carpark to park their vehicles whilst their road is being resurfaced.

Parish Council Vacancy

There remains two vacancies for parish councillors. Anyone interested should email clerk@wanborough.info

Future Meetings

24th June – Full Parish Council meeting

WANBOROUGH PARISH COUNCIL

Appendix C

Payee	Description	Invoice No	Method of payment	Gross Invoice Amount (£)	VAT (£)	Net Invoice Amount (£)
<i>Paid – expenditure previously approved at Council meeting/regular payments or under Delegation</i>						
CCE	Village Hall Broadband Subscription		BACS	25.00	4.17	20.83
CCE	Hoopers Field Broadband		BACS	35.00	5.83	29.17
O2	Phone	n/a	DD	17.86	3.57	14.29
ID Mobile Ltd.	Phone – Clerk June	20417464	DD	6.00	1.00	5.00
Starboard Systems	Scribe software mnth 3	6243	DD	62.40	10.40	50.00
Helen Broughton	Locum Fees May		BACS	1400.00	0.00	1400.00
British Gas	Overdue Dec 23 - Mar 24		BACS	618.33	29.44	588.89
Southern Electric	Overdue Dec 23 - Mar 24		BACS	839.08	39.96	799.12
Castle Water	Hoopers Field Water	2603373	BACS	117.52	0	117.52
SOS Storage Online	WBC Storage container	10967	BACS	2580.00	430.00	2150.00
Staffing costs	Backdated pension costs Mar/Apr/May		BACS	****		****
Staffing costs	June Salary costs		BACS	****		****
<i>For approval</i>						
Bubbles Boilers	Hooper's Field - call out to gas leak	2740	BACS	180.00	30.00	150.00
Chantelle Smith	Hoopers Field cleaning May	n/a	BACS	54.00	0	54.00
Graham Poynter	May invoice	07-May-24	BACS	872.50	0	872.50
AllBuild	Waste collection April	2888	BACS	300.00	50	250
AllBuild	2 x Fly tips	2897	BACS	79.20	13.20	66.00
All Build	Grass cutting 2 of 8 payments	2901	BACS	1321.19	220.20	1100.99
All Build	Grass cutting 2 of 8 payments	2902	BACS	864.00	144.00	720.00
All Build	To supply 2 x 8ft water troughs	2911	BACS	1847.77	307.96	1539.81
DM Payroll Services	Apr - June cost + one-off set up fee	3642	BACS	124.00	0	124.00
Darkin Miller Ltd	Internal Audit	906	BACS	976.02	162.67	813.35
Mundy Groundwork Ltd	Hooper's Field Driveway	405	BACS	28355.12	4725.85	23629.27
Mundy Groundwork Ltd	Hooper's Field - stones for driveway	414	BACS	1800.00	300.00	1500.00
PCC	Parish contribution to Lyden May	WPC052024	BACS	200.00	0	200.00